

INTERNATIONAL STUDENTS' CAREER SERVICES

WORKSHOPS FOR SPRING SEMESTER 2008

Location: MU Career Center (Lower Level of Student Success Center)

Find an On-Campus Job

January 17th, 2008 (Thursday)

2:30 pm – 3:30 pm

Looking for a part-time job can be frustrating! This workshop is designed to help you navigate through the process, offices, and resources at MU to *find a part-time on-campus job*

How to write a U.S. resume and Cover letter

January 23rd, 2008 (Wednesday)

5:00 pm – 6:00 pm

Come and get answers about writing an American style resume and cover letter! Individual critiques of your professional documents will be available with no appointments necessary!

Prepare for the American Career Fair

February 6th, 2008 (Wednesday)

5:00 pm – 6:00 pm

Do you want to successfully participate in an U.S. Job Fair? This workshop will cover topics such as: how to prepare for the event, how to identify employers who are interested in hiring international students, and how to approach employers at the Job Fair.

Interviewing Skills 101, (Wednesday) February 20th, 2008, 5:00 pm – 6:00 pm

Advanced Interviewing Skills, (Wednesday) March 5th, 2008, 5:00 pm – 6:30 pm

Lower Level of Student Success Center (MU Career Center)

Would you like to sharpen your interview skills? Come to this workshop and learn about the process of interview, how to prepare for a successful interview, and essential information international applicants should know!

Legal Seminar

March 15th 2008 (Saturday) Lecture 9am-10am, Clinic 10am-5pm

March 16th 2008 (Sunday) Clinic only, 9am-noon

234 Brady Commons

To sign up for a time to speak individually with Mr. Schiller, please visit the ISCS office or email us your top 3 choices to iscareer@missouri.edu to sign up for a time. Spaces are limited, so please sign up early!

How to Write a U.S. Curriculum Vita

March 19th, 2008 (Wednesday)

5:00 pm – 6:00 pm

A Curriculum Vita (also known as a C.V. or Vita) is similar to a resume, but typically longer and intended for an academic audience. This workshop will cover how to write a CV. Individual critiques of your professional documents will be available with no appointments necessary!

First Year on the Job

April 2nd 2008, (Wednesday)

5:00 pm – 6:00 pm

Once you have a job it is important that you make a good impression the first year. This workshop covers American business culture, H1-B visa renewal issues, promotions, etc.

Working Abroad

April 16th 2008, (Wednesday)

5:00 pm – 6:00 pm